

Triennial Audit

Membership

David Perry - Chair
Helen Brown
Gerry Dolan
Charles Hay
Chris Harrington
Robert James
Tim Nokes
Richard Oakley
Georgie Robinson
Vicky Vidler
Jonathan Wilde

Remit

The remit of the Triennial Audit Committee is to review and plan the next triennial audit due in 2012.

Activities

The Audit Committee met twice in the last 12 months with a further meeting scheduled for the summer of 2011. The key points arising from these and previous meetings are:

1. Audit document: The audit pro forma was felt to require some minor changes and would be re-drafted:
 - a. Separation of the audit document into sections with binary responses and free text boxes.
 - b. Clearly defined sections for medical/nursing auditors and for the patient representative. In particular it was agreed that there should be clearly defined roles for the patient representative with their input into the design of the revised pro forma.
 - c. Minor revision of the patient questionnaire and with the option to complete this on-line and with active involvement from The Haemophilia Society. The Haemophilia Society has indicated that it can/will provide training for patient auditors.
 - d. Expansion of the sections on data management and physiotherapy.
 - e. The completion of a confidentiality agreement to be signed by all auditors prior to the inspection.
 - f. The production of a briefing document for guidance on auditing centres.

2. A merger between the UKHCDO Genetics Laboratory Network and the UKHCDO Triennial audit. This would require an additional member of the audit group with expertise in this area.
3. Accreditation and funding of the audit programme. It is envisaged that Centres will be charged a basic fee with the exception of centres where a two-night stay would be necessary which would incur a higher fee.
4. Auditing of Haemophilia Centres – this has been the focus of much discussion. HSG(93)30 has yet to be revised and rewritten but it is envisaged that Haemophilia Centres will be managed as part of a clinical network. It was agreed that the audit of network arrangements will remain on hold for the next round of audits (2012), as concerns were raised over the practicality of auditing all centres in a network within the allotted timescale, at this stage. However, the relationship between CCCs and their local haemophilia centres will be expanded upon in the re-draft of the pro forma with the possibility of creating a separate pro forma for haemophilia centres to complete in advance of the audit.

Dr David J Perry
Chairman, Triennial Audit Committee
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